

MERSEYSIDE FIRE AND RESCUE AUTHORITY

POLICY AND RESOURCES COMMITTEE

19 NOVEMBER 2013

MINUTES

Present: Cllr Leslie T. Byrom CBE (Chair) Councillors Robbie Ayres, Ted Grannell, Denise Roberts, Sharon Sullivan and Pat Moloney

Also Present:

Apologies of absence were received from: Councillors Roy Gladden and Steve Niblock

1. Preliminary Matters

Members considered the identification of declarations of interest, any urgent additional items, and any business that may require the exclusion of the press and public.

Resolved that:

- a) no declarations of interest were made by individual Members in relation to any item of business on the Agenda
- b) no additional items of business to be considered as matters of urgency were determined by the Chair; and
- c) the following items of business required the exclusion of the press and public during consideration thereof, due to the possibility of the disclosure of exempt information:
 - **Agenda Item 6** – Exemption To Contract Standing Orders For The Refurbishment Of Fire Service Headquarters
 - **Agenda Item 7** – Purchase Of A Time & Resources Management (TRM) Application

2. Minutes of the Previous Meeting

The Minutes of the previous meeting of the Policy and Resources Committee, held on 26th September 2013, were approved as a correct record and signed accordingly by the Chair.

3. Treasury Management Interim Report 2013/14

(CFO/128/13)

Members considered Report CFO/128/13 of the Deputy Chief Executive, concerning a review of the Authority's Treasury Management activities and performance for the period April to September, for the financial year 2013/14.

Members resolved that the report be noted.

4. Financial Review 2013/14 April To September

(CFO/129/13)

Members considered Report CFO/129/13 of the Deputy Chief Executive, concerning a review of the financial position, both revenue and capital, for the Authority for the period April to September 2013.

Members Resolved that:

- a) The potential £0.9m favourable revenue position identified within this report, be noted.
- b) The 2013/14 budget amendments, as set out in the report, be approved; and
- c) The Deputy Chief Executive, be instructed to continue to work with budget managers, to maximise savings in 2013/14.

5. Review Of The Information Governance And Security Policy And Associated Service Instructions

(CFO/130/13)

Members considered Report CFO/130/13 of the Deputy Chief Fire Officer, concerning the revised Policy and Service Instructions that have resulted from a fundamental review of existing Information Governance and Security documents, taking into account new legal and best practice requirements.

Members Resolved that:

- a) The revised Policy and Services Instructions (attached as appendices A-F), be approved.
- b) The Service Instructions be subjected to the internal consultation process adopted for all Service Instructions.
- c) A future training session be arranged for Members, concerning internet and IT security.

6. **Exemption To Contract Standing Orders For Refurbishment Works At Fire Service Headquarters**

(CFO/131/13)

This Minute contains EXEMPT information by virtue of Paragraph 3 of Part 1 of Schedule 12A to the local Government Act 1972

7. **Purchase Of A Time & Resource Management (TRM) Application**

(CFO/132/13)

This Minute contains EXEMPT information by virtue of Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972.

Close

Date of next meeting Tuesday, 14 January 2014

Signed: _____

Date: _____